

FILING REQUIREMENTS

WHAT IS FORM 481.10?

Form 481.10, Credit for Persons Age 65 or Older and Compensatory Credit for Low Income Pensioners Return (Credits Return), may be used by those taxpayers, individual or married, who claim only one or both of the following credits:

- Credit for Persons Age 65 or older; and
- Compensatory Credit for Low Income Pensioners.

WHO MUST FILE THE CREDITS RETURN?

The Credits Return may be filed by every individual who meets the following requirements:



- is an individual resident of Puerto Rico;
- is age 65 or older on the last day of the taxable year and the gross income, including Social Security benefits, does not exceed \$15,000 or \$30,000 in the case of married taxpayers;
- is not age 65 or older on the last day of the taxable year but only received income from pension of \$4,800 or less (without including social security);
- is not claimed as a dependent in other return (applies only to credit for persons age 65 or older); and
- has not claimed nor will claim on the Individual Income Tax Return (Form 482.0) the earned income credit under Section 1052.01 of the Puerto Rico Internal Revenue Code of 2011, as amended (Code).



WHEN MUST THE CREDITS RETURN BE FILED?

You must file your return **from July 2 until October 14, 2025**.

HOW MUST THE RETURN BE FILED?



The return must be filed electronically through the Internal Revenue Integrated System (SURI, for its Spanish acronym). For additional details, please refer to Internal Revenue Circular Letter No. 24-14 of June 27, 2024.

NAME, ADDRESS AND SOCIAL SECURITY NUMBER

Indicate the required information in the spaces provided. **It is important that you enter your and your spouse's (if applicable) social security number in the corresponding space of the return. This number is necessary to process your return.**

DATE OF BIRTH

Indicate your and your spouse's (if applicable) date of birth in the space and format provided for this purpose. **If you do not include the date of birth, your return will not be processed** because this information is necessary to determine your eligibility for the Credit for Persons age 65 or older.

AREA CODE

Please include the three digit area code in the space provided in the heading of the return to indicate the telephone number of your residence and office.

E-MAIL ADDRESS

Include an e-mail address in the space provided for this purpose.

CHANGE OF ADDRESS

If there was a change of address at the moment of filing this return in relation to a return filed for taxable year 2023 (if applicable), select the corresponding oval and enter the new address to notify it. This allows us to keep our records up to date and send you any notice to the correct address.

You can also change your address at any time of the year through your SURJ account following the steps indicated below: (i) Log in to your SURJ account; (ii) In the *More options* section, locate the *Taxpayer's information* option and select the *Manage names and addresses* link; (iii) In the *Addresses* menu, select the address that you are interested in changing and click the *Change this address* link; (iv) Enter the new address and click the *Verify Address* link; (v) Once the address is validated, click on the *Next* option to continue with the next screen; (vi) On the *Review and Submit* screen, be sure to click the *Submit* link. The system will provide you with a confirmation number of the change of address request. We encourage you to keep said number in your records.

If you don't have an account in SURJ, and you do not have to file the return yet, you must notify any change in your address using Form SC 2898 (Change of Address). Said form is available in our website: www.hacienda.pr.gov.

AMENDED RETURN

If you made any mistake when completing the information required on this return, you must amend the same. Select the oval corresponding to **Amended Return**. Such amended return must be filed within 4 years from the date the original return was filed.

QUESTIONNAIRE

Select the applicable oval to indicate if you are a United States citizen and if you were a resident of Puerto Rico at the end of the taxable year. Inform if you received social security benefits and enter the amount. Also, you must inform if you received

excluded or exempt income during the year (Example: prizes from the Lottery of Puerto Rico or from racetrack winnings) and enter the amount.

Additionally, indicate if you received income that have not been reported on a Withholding Statement or Informative Return in Puerto Rico, without considering social security benefits. You must include the amount of income attributable to the taxpayer and the spouse, as applicable.

HIGHEST SOURCE OF INCOME

Select the applicable oval in accordance with your highest source of income.

FILING STATUS AT THE END OF THE TAXABLE YEAR

Select the oval that identifies your filing status at the end of the taxable year:

Married - This filing status is for those individuals who at the end of the year have celebrated their marriage under the provisions of the Puerto Rico Civil Code or who are treated as married under the legal system in Puerto Rico. **You must submit your spouse's name and social security number.**

Individual Taxpayer - This filing status is for those individuals who at the end of the year:

- ☐ are not married, either because they have never married, are widowed or divorced;
- ☐ are married, but before their marriage executed a prenuptial agreement expressly stipulating that the economic regime of the married couple is one of complete separation of property; or
- ☐ did not live with the spouse, and during an uninterrupted period of 12 months that includes the date of the end of the taxable year, he or she did not live in the same household as the spouse during an uninterrupted period of 183 days.

Married filing separately - Those individuals that at the end of the taxable year are legally married and live together, must file under the married status. **You must submit you spouse's name and social security number.**

QUESTIONNAIRE TO DETERMINE THE AMOUNT OF CREDIT THAT YOU ARE ENTITLED TO CLAIM
Credit for Persons Age 65 or older

Every taxpayer who is an individual resident of Puerto Rico and on the last day of the taxable year is age 65 or older, whose total income (including excluded and exempt income) does not exceed \$15,000 and is not claimed as a dependent by any other taxpayer for the same taxable year, may claim a reimbursable personal compensatory credit of \$200. The amount of the credit could be increased to \$400, subject to compliance with the General Fund net income test, as established in Section 1052.02(b)(1) of the Code.

In the case of married taxpayers, each one is entitled to claim this credit, provided that the aggregate income of both spouses (including excluded and exempt income) does not exceed \$30,000.

Compensatory Credit for Low Income Pensioners

Every individual resident of Puerto Rico with low income who is a pensioner from the Employees' Retirement System Administration of the Government of Puerto Rico and the Judiciary, the Teachers' Retirement System, the University of Puerto Rico, the Electric Power Authority, as well as those duly pensioned by the private sector, shall be entitled to claim a reimbursable compensatory personal credit of \$300.

For purposes of this credit, an individual is considered to be a low income pensioner if **his/her only source of income consists of the pension for services rendered and the amount received does not exceed \$4,800 annually**. Do not include income received from social security benefits to determine the annual income amount of \$4,800.

Line H - Individual Taxpayer (Refer to *FILING STATUS AT THE END OF THE TAXABLE YEAR* Section for details regarding which taxpayers are considered, for purposes of the Credits Return, as individual taxpayers):

Line H.1. – Add all your income, including social security benefits and any other excluded or exempt income. If this amount is \$15,000 or less or if you did not receive any income, answer "Yes" on this line. Otherwise, answer "No" on this line.

Line H.2. – If you only received income from pension (without including social security) for an amount that does not exceed \$4,800 during the taxable year, answer "Yes" on this line. Otherwise, answer "No" on this line.

If you received income subject to withholding or if your gross income, net of exemptions, is more than zero, you must also complete the Individual Income Tax Return (Form 482.0). Refer to the instructions of such return to make sure if you must file the same.

Line I – Married Taxpayers:

Line I.1. – Add all your and your spouse's income, including social security benefits and any other excluded or exempt income. If this amount is \$30,000 or less or if you did not receive any income, answer "Yes" on this line. Otherwise, answer "No" and go to line I.2.

You must select the corresponding oval to indicate if you are claiming the credit for the Taxpayer, Spouse or Both. If you select the Both oval, the credit will be considered for the Taxpayer and Spouse. If you only select the oval for the Taxpayer or Spouse, you will only be claiming the credit for the oval that is selected. Therefore, the taxpayer or spouse, depending on the oval that is not selected, will not be able to claim the credit.

Line I.2. – If you only received income from pension (without including social security) for an amount that does not exceed \$4,800 during the taxable year, answer "Yes" on this line. Otherwise, answer "No" on this line.

Line I.3. – If your spouse only received income from pension (without including social security) by an amount that does not exceed \$4,800 during the taxable year, answer "Yes" on this line. Otherwise, answer "No" on this line.

If you or your spouse received income subject to withholding or if your gross income, net of exemptions, is more than zero, you must also complete the Individual

Income Tax Return (Form 482.0). Refer to the instructions of such return to make sure if you must file the same.

AUTHORIZATION FOR DIRECT DEPOSIT OF REFUND

In order to receive your reimbursable credits faster and safely, the Department will deposit your payment directly into your checking or savings account. To do that, you must complete all the information requested. Otherwise, the financial institution and the Department may reject the transaction.

Type of Account - Indicate if the deposit will be made into your checking or savings account, by selecting the oval corresponding to the type of account.

Routing/Transit Number - Enter the routing/transit number of your account. This information appears on the check. In the case of a savings account, you must call the financial institution to obtain the routing/transit number. **Do not leave blank spaces. Do not use hyphens or other symbols.**

Account Number - Enter the checking or savings account number. **Do not use hyphens or other symbols.** Do not fill out blank spaces with zeros. The account number may have less numbers than the spaces provided for this purpose in this part.

Account in the name of - Enter your name, as it appears on your account. In the case of married taxpayers filing jointly, **the account must be in the name of both spouses.**

If you do not complete this part, you will receive the reimbursable credits by paper check form through regular mail.

EARNED INCOME CREDIT

Any taxpayer who for the 2024 taxable year claims the earned income credit under Section 1052.01 of the Code in the Individual Income Tax Return (Form 482.0), will not be able to claim the credits provided in this Credits Return.

TECHNICAL ASSISTANCE

For additional information on the technical contents of this booklet or to clarify any doubts, please call **(787) 622-0123** or **send a message through your SURI account.**

PAYMENTS APPLICATION

Any payment related to the claim of the credits granted through this return will be applied against any enforceable tax liability imposed by the Code. If married and one of the spouses owes taxes, the payment of the credits will be applied to any enforceable debt.

RETENTION OF PAYMENT FOR THE CONCEPT OF CHILD SUPPORT

If you have the obligation to provide child support to your children through the Child Support Administration (ASUME, for its Spanish acronym) and you owe said child support, your payment related to the claim of the credits granted through this return may be withheld. If you understand that the withholding does not apply, you will have 10 days from the date of the notification to object the same at the ASUME office nearest to your residence.

METHOD TO FILE THE RETURN

In order to protect and safeguard the wellbeing and legitimate claim of our citizens, Form 481.10 can only be filed electronically through SURI.

EVIDENCES OF THE RETURN

Form 481.10 must be completed in **all** its parts and must be accompanied with the following evidences of the amount of income received during tax year 2024 and that at December 31, 2024, the taxpayer and his spouse, if applicable, were 65 years old or more:

- Identification that includes the date of birth, such as a driver's license, senior citizen's photo identification or any other official document that allows to determine the applicant's date of birth.
- Social Security benefits - Form SSA 1099 *Social Security Benefit Statement* (You may request it through the Internet at: www.ssa.gov or by calling 1-800-772-1213)
- Other income that have not been reported on a Withholding Statement or Informative Return in Puerto Rico.
- Any other document required by the Department.

If you do not receive any type of income, you must include a negative certification from the Social Security Administration.

Returns that are not accompanied with the corresponding evidence will not be processed.

SIGNATURE OF THE RETURN

The return will not be considered filed and will not be processed unless it is electronically signed and all necessary documents and information are submitted. In the case of married individuals filing jointly, both spouses must sign the return electronically.

PAYMENTS FOR THE PREPARATION OF THE RETURN

Indicate if payments were made for the preparation of the tax return, and make sure that the specialist signs the return and includes his/her specialist registration number. THE CODE PROVIDES CIVIL AND CRIMINAL SANCTIONS TO THOSE SPECIALISTS WHO FAIL TO SUBMIT THIS INFORMATION OR WHO DO NOT MEET ANY OTHER STATUTORY REQUIREMENTS.

360° SERVICE CENTERS

In the 360° Service Centers, besides **informing about the status of your refund**, other services are offered such as: Tax Return Filing Certifications, Return Copies, assistance for Cases of Inheritance and Donations, Individuals, Corporations or Partnerships and Professional Services Withholding Waivers.

Following are the postal address and telephone number of the Call and Correspondence Center and the location of each one of our 360° Service Centers:

↳ **"Hacienda Responde" Contact Center**
Telephone: (787) 622-0123

↳ **San Juan 360° Services Center**
Intendente Ramírez Building
10 Paseo Covadonga, Office 101

↳ **San Juan 360° Services Center-
Representative's Center**
Intendente Ramírez Building
10 Paseo Covadonga, Office 101

↳ **Aguadilla 360° Services Center**
Governmental Center
Muñoz Rivera St. Pueblo Ward, 1st Floor

↳ **Arecibo 360° Services Center**
Santiago Cabán Building
158 Mariano Vidal Street, 1st Floor

↳ **Caguas 360° Services Center**
Governmental Center, Basement
Goyco Street, Acosta Corner

↳ **Mayagüez 360° Services Center**
Governmental Center
50 Nenadich Street, Office 108

↳ **Ponce 360° Services Center**
9223 Marina Street
In front of the Town Square

↳ **Cidra 360° Services Center**
City Hall Annex Building
33 Muñoz Barrios Street



CREDIT FOR INDIVIDUALS RESIDENTS OF PUERTO RICO WHO ARE AGE 65 OR OLDER

REQUIREMENTS TO CLAIM THE CREDIT

You must meet each one of these requirements:

1. You are a resident of Puerto Rico.
2. You are age 65 or older as of December 31, 2024.
3. If you have earned income during 2024, it must not exceed \$15,000 (if you will claim the credit as an individual taxpayer) or \$30,000 (if you will claim the credit as a married taxpayer).
4. You cannot be claimed as a dependent by other taxpayer on the 2024 Individual Income Tax Return.
5. You have not claimed nor will claim on the Individual Income Tax Return (Form 482.0) the earned income credit under Section 1052.01 of the Puerto Rico Internal Revenue Code of 2011, as amended.

The term income includes the income that is generally excluded or considered exempt for income tax purposes, such as social security income, except for the benefits of the Nutritional Assistance Program (PAN, for its Spanish acronym) or other similar benefit.

EVIDENCES REQUIRED

Review your information and make sure that you include the following documents with your return, as applicable, to avoid any delay in the processing of the return:

- ☐ Identification with date of birth showing that as of December 31, 2024, you were age 65 or older, such as a driver's license, senior citizen's photo identification, or any similar document that allows to determine your age.
- ☐ Social Security benefits - Form SSA 1099 *Social Security Benefit Statement* (You may request it through the Internet at: www.ssa.gov or by calling 1-800-772-1213).
- ☐ Other income that have not been reported on a Withholding Statement or Informative Return in Puerto Rico.
- ☐ Any other document required by the Department of the Treasury.

If you do not receive any type of income, you must include a negative certification from the Social Security Administration.



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\$300 COMPENSATORY CREDIT FOR LOW INCOME PENSIONERS

REQUIREMENTS TO CLAIM THE CREDIT

You must meet each one of these requirements:

1. You are a resident of Puerto Rico.
2. Be a pensioner from the Employees' Retirement System of the Government of Puerto Rico and the Judiciary, the Teacher's Retirement System, the University of Puerto Rico, the Electric Power Authority or by the private sector. Therefore, those individuals who receive another type of pension, including pensions received by the Federal Government, do not qualify for this credit.
3. Received, as the **only source of income**, a pension for services rendered.
4. The pension received should not exceed \$4,800 annually.
5. Have not claimed nor will claim on the Individual Income Tax Return (Form 482.0) the earned income credit under Section 1052.01 of the Puerto Rico Internal Revenue Code of 2011, as amended.

For purposes of income calculation, do not include the income received for Federal Social Security, Christmas, Summer and Medicines bonuses related to your pension, or the benefits from the Nutrition Assistance Program (PAN, for its Spanish acronym) and any other similar benefits.

In the case of married taxpayers who file a joint return, if each one receives a pension and neither of them exceeds \$4,800 annually, they may claim a credit of \$600.

The Department reserves the right to confirm the compliance with the above with the corresponding agencies.

REQUIRED EVIDENCES

Review your information and make sure you include the following documents with your return, as applicable, to avoid any delay in the processing of the return:

- ☐ Other income that have not been reported on a Withholding Statement or Informative Return in Puerto Rico.
- ☐ Any other document required by the Department of the Treasury.