**Independent Accountant’s Report on Applying Agreed Upon Procedures**

Mr. and Mrs. Pérez and Bank X

 And Puerto Rico Treasury Department

We have performed the procedures enumerated below, which were agreed to by Mr. and Mrs. Pérez as required by the Puerto Rico Treasury Department, solely to assist you with respect to the information requested by Administrative Determination No. 16-14 and presented in the accompanying Schedules 1 through 12. Mr. and Mrs. Pérez are responsible for the accompanying schedules. The sufficiency of the procedures is solely the responsibility of Mr. and Mrs. Pérez. Consequently, we make no representation regarding the sufficiency of the procedures enumerated below either for the purpose for which this report has been requested or for any other purposes.

The procedures performed are as follows:

1. We traced the amount of cash in bank presented in Schedule 1 to the bank statements and or check books at the indicated date.
2. We traced the amount of individual retirement accounts (“IRAs”) and pension plans presented in Schedule 2 to bank statements and/or brokerage house statements at the indicated date.
3. We traced the amount of marketable securities presented in Schedule 3 to brokerage house statements at the indicated date.
4. We traced the amount of stock option plans presented in Schedule 3 to brokerage house statements or company’s statements at the indicated date.
5. We traced the value of non-marketable securities in Schedule 4 to Mr. and Mrs. Perez’s ownership percentage in the net assets (stockholders’ equity or partners’ capital) presented in the audited financial statements or unaudited financial statements, if an audit is not required, issued by the entity in which the investment is held, as of the indicated date.
6. We traced the surrendered property value in Schedule 5 to the amount included in the appraisal report performed by an appraisal specialist or similar report of the property for which the debt was discharged at the date of the appraisal.
7. We traced the real estate value in Schedule 6 to the amount included in the appraisal report or other professional valuation report performed by an appraisal specialist (or as represented by Mr. and Mrs. Pérez without performing any other procedures) at the indicated date.
8. We traced the motor vehicle amounts in Schedule 7 to amounts shown in the Blue Book, Black Book, or any other recognized independent publication for values of similar motor vehicles at the indicated date.
9. We traced the amounts of other assets in Schedule 8 to amounts represented by Mr. and Mrs. Pérez at the indicated date without performing any other procedures.
10. We obtained from the bank the amount of mortgage/loan owed by Mr. and Mrs. Pérez at the indicated date on real property subject to debt discharge and traced it to the amount presented in Schedule 9.
11. We obtained from the bank the amount of mortgage/loan owed by Mr. and Mrs. Pérez at the indicated date on property debt for other real estate and traced it to the amount presented in Schedule 10.
12. We traced the amounts presented in Schedule 11 to credit cards monthly statements at the indicated date.
13. We obtained the balances of other loans in Schedule 12 as represented by Mr. and Mrs. Pérez without performing any other procedures.
14. We obtained the balances of other liabilities in Schedule 13 as represented by Mr. and Mrs. Pérez without performing any other procedures.
15. We recalculated the net difference between the total assets in Schedules 1 to 8, net of the amount in Schedule 5, and the total liabilities in Schedules 9 to 13, net of the amount in Schedule 9, which is presented in Schedule 14.

The findings are as follows:

1. No exceptions were found as a results of applying the agreed upon procedures.
2. No exceptions were found as a results of applying the agreed upon procedures.
3. No exceptions were found as a results of applying the agreed upon procedures.
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12. No exceptions were found as a results of applying the agreed upon procedures.
13. No exceptions were found as a results of applying the agreed upon procedures.
14. No exceptions were found as a results of applying the agreed upon procedures.

This agreed upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on the accompanying Schedules 1 through 12. Accordingly, we do not express such an opinion or conclusion. We did not compile the accompanying Schedules 1 through 12. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you. This report is intended solely for the information and use of Mr. and Mrs. Pérez, Bank X, and the Puerto Rico Treasury Department and is not intended to be, and should not be, used by anyone other than the specified parties.

CPA

 Lic. XX expiring on December 1, 20XX

Date of Report

City and Country

Stamp No. \_\_\_\_\_\_\_\_ of the Puerto Rico Society

of Certified Public Accountants was affixed to the

record copy of this report.

**MR. AND MRS. PÉREZ**

**SCHEDULES**

**SCHEDULE 1 - CASH IN BANKS**

|  |  |  |
| --- | --- | --- |
|  | **Valuation Date** | **Amount** |
| Bank X |  | $ XX,XXX |
| Bank Y |  |  XX,XXX |
| **Total Cash in Banks** |  | **$ XX,XXX** |

**SCHEDULE 2 – IRAs AND PENSION PLANS**

|  |  |  |
| --- | --- | --- |
|  | **Valuation Date** | **Amount** |
| Bank X  |  | $ XX,XXX |
| Bank Y  |  |  XX,XXX |
| **Total IRAs and Pension Plans** |  | **$ XX,XXX** |

**SCHEDULE 3 - MARKETABLE SECURITIES AND STOCK OPTION PLANS**

|  |  |  |
| --- | --- | --- |
|  | **Valuation Date** | **Amount** |
| Brokerage House X - reported at market value per brokerage house |  | $ XX,XXX |
| Brokerage House Y - reported at market value per brokerage house |  |  XX,XXX |
| **Total Marketable Securities and Stock Option Plans**  |  | **$XXX,XXX** |

**SCHEDULE 4 – NON-MARKETABLE SECURITIES**

|  |  |  |
| --- | --- | --- |
|  | **Valuation Date** | **Amount** |
| Company name X - based on book value (stockholders’ equity) |  | $ XX,XXX |
| Company name Y - based on book value (stockholders’ equity) |  |  XX,XXX |
| **Total Non-Marketable Securities** |  | **$XXX,XXX** |

**SCHEDULE 5 – SURRENDERED PROPERTY SUBJECT TO DEBT DISCHARGE**

|  |  |  |
| --- | --- | --- |
|  | **Valuation Date** | **Amount** |
| Property A - At Appraised Value |  | $XXX,XXX |
| **Total Property Subject to Debt Discharge** |  | **$XXX,XXX** |

**SCHEDULE 6 - REAL ESTATE**

|  |  |  |
| --- | --- | --- |
|  | **Valuation Date** | **Amount** |
| Property B - At Appraised Value or Represented by the Individuals |  | $XXX,XXX |
| **Total Real Estate** |  | **$XXX,XXX** |

**SCHEDULE 7 – MOTOR VEHICLES**

|  |  |  |
| --- | --- | --- |
|  | **Valuation Date** | **Amount** |
| Vehicle 1  |  | $XX,XXX |
| Vehicle 2 |  | XX,XXX |
| **Total Motor Vehicles** |  | **$XX,XXX** |

**SCHEDULE 8 - OTHER ASSETS**

|  |  |  |
| --- | --- | --- |
|  | **Valuation Date** | **Amount** |
| Furniture and personal effects  |  | $XX,XXX |
| Art and Jewelry |  | XX,XXX |
| Cash on Hand |  | XX,XXX |
| Other |  | XX,XXX |
| **Total Other Assets** |  | **$XX,XXX** |

**SCHEDULE 9 – LOAN ON PROPERTY SUBJECT TO DEBT DISCHARGE**

|  |  |  |
| --- | --- | --- |
|  | **Valuation Date** | **Amount** |
| Bank X  |  | $XXX,XXX |
| **Total Loan on Property Subject to Debt Discharge** |  | **$XXX,XXX** |

**SCHEDULE 10 - MORTGAGE PAYABLE ON REAL ESTATE**

|  |  |  |
| --- | --- | --- |
|  | **Valuation Date** | **Amount** |
| Bank X  |  | $XXX,XXX |
| **Total Mortgage Payable on Real Estate** |  | **$XXX,XXX** |

**SCHEDULE 11 - ACCOUNTS PAYABLE CREDIT CARDS**

|  |  |  |
| --- | --- | --- |
|  | **Valuation Date** | **Amount** |
| Bank X  |  | $XX,XXX |
| Bank Y |  | XX,XXX |
| **Total Accounts Payable Credit Cards** |  | **$XX,XXX** |

**SCHEDULE 12- OTHER LOANS PAYABLE**

|  |  |  |
| --- | --- | --- |
|  | **Valuation Date** | **Amount** |
| Bank X  |  | $XX,XXX |
| **Total Other Loans Payable** |  | **$XX,XXX** |

**SCHEDULE 13 - OTHER LIABILITIES**

|  |  |  |
| --- | --- | --- |
|  | **Valuation Date** | **Amount** |
| Description |  | $XX,XXX |
| **Total Other Liabilities** |  | **$XX,XXX** |

**SCHEDULE 14 - DIFFERENCE BETWEEN VALUES IN SCHEDULES**

|  |  |  |
| --- | --- | --- |
|  |  | **Amount** |
| Total Values in Schedules 1 to 8 (Assets before Debt Discharge) | A | $XXX,XXX |
| Value of Property Surrendered (Schedule 5) | B | (XX,XXX) |
|  Net Property Value after Debt Discharge [Line A less Line B] | C | $XXX,XXX |
|  |  |  |
| Total Values in Schedules 9 to 13 (Liabilities before Debt Discharge) | D | $XXX,XXX |
| Debt Discharged (Schedule 9) | E | (XX,XXX) |
|  Net Liabilities after Debt Discharge [Line D less Line E] | F | $XXX,XXX |
|  |  |  |
| **Net Value before Debt Discharge [Line A less Line D]**  | **H** | **$XXX,XXX** |
|  |  |  |
| **Net Value after Debt Discharge [Line C less Line F]** | **G** | **$XXX,XXX** |