



**CERTIFICATE FOR PURCHASES COVERED
BY A QUALIFIED CONTRACT**

Transaction date: Month _____ Day ____ Year ____

Invoice, receipt or
transaction number:

The purpose of this Certificate is to release the seller from his or her obligation of collecting and remitting the sales and use tax on sales of tangible personal property covered by qualified contracts.

PART I MERCHANT SELLER'S INFORMATION

Seller's name

Address

Municipality, State

Zip Code

PART II PURCHASER'S INFORMATION

Complete only if you are an individual who is purchasing tangible personal property covered by a lay away plan:

Describe the tangible personal property that you are purchasing:

Amount (number) of tangible personal property covered by the lay away plan

Date on which the lay away plan was granted

Month _____ Day ____ Year ____

Complete only if you are a merchant:

Purchaser's name as it appears on the Merchant's Registration Certificate

Merchant's Registration Number

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Nature of principal business activity (Description of your commercial activity)

Describe the tangible personal property that you are purchasing:

Date on which the qualified contract was granted or the bid was awarded: Month _____ Day ____ Year ____

Amount (number) of tangible personal property covered by the qualified contract

Amount (number) of tangible personal property acquired in the current transaction

PART III PURCHASER'S CERTIFICATON

I hereby declare under penalties of perjury that this certificate has been examined by me, and that to the best of my knowledge and belief all the information provided herein is true, correct and complete. I also certify that:

Individual who acquires tangible personal property covered by a lay away plan

- The tax-free property acquired with this certificate is covered by a lay away plan granted before October 31, 2006.

Merchant

- I am the merchant, or I am duly authorized to represent the merchant purchaser in the signature of this certificate.
- The tax-free property acquired with this certificate is covered by a qualified contract or a bid that was awarded before October 31, 2006.

Purchaser's name

Purchaser's signature

Address

Telephone

Municipality

State

Zip Code



DETAIL OF PURCHASES MADE UNDER THE QUALIFIED CONTRACT

Use this Schedule to report the purchases of tangible personal property that are covered by the qualified contract.

Transaction date	A Amount (number) of tangible personal property covered by the qualified contract (complete only in the first transaction)	B Balance of the amount (number) of tangible personal property covered by the qualified contract as of the date of the previous transaction	C Amount (number) of tangible personal property covered by the qualified contract acquired in the current transaction	D Remaining amount (number) of tangible personal property covered by the qualified contract (A - C in the first transaction) (B - C in the following transactions)
1.		0		
2.	N/A			
3.	N/A			
4.	N/A			
5.	N/A			
6.	N/A			
7.	N/A			
8.	N/A			
9.	N/A			
10.	N/A			
11.	N/A			
12.	N/A			
13.	N/A			
14.	N/A			
15.	N/A			
16.	N/A			
17.	N/A			
18.	N/A			
19.	N/A			
20.	N/A			

INSTRUCTIONS

Who must complete this form?

This form must be completed by:

1. An individual who purchases tangible personal property covered by lay away plans, that were granted before October 31, 2006; and
2. A merchant who purchases tangible personal property covered by a qualified contract, that was granted before October 31, 2006 or by bids that were awarded before October 31, 2006.

The purchaser must submit this form to the seller at the moment of the purchase.

Instructions to the Purchaser

In order to be valid, all parts of this certificate must be completed. If you are a merchant purchaser, this certificate must be signed by the owner, partner, corporate official or other person duly authorized to represent the purchaser.

You must keep a copy of the qualified contract and all invoices, receipts or other evidence of purchases of tangible personal property made under said contract. In addition, you must maintain a perpetual balance of the purchases made and the amount (number) of the taxable items remaining to be acquired under each contract. For such purposes, you will use Schedule AS 2920.1.

If you intentionally issue a fraudulent Certificate for Purchases Covered by a Qualified Contract, you will be responsible for the payment of the sales and use tax, and the applicable penalties.

Instructions to the Merchant Seller

If you are a seller registered in the Merchant's Registry of the Department of the Treasury and accept a Certificate for Purchases Covered by a Qualified Contract, you will be released from your obligation of collecting and remitting the sales and use tax. You are required to keep a copy of this certificate in your files for a period of 6 years, counted from the filing date of the Sales and Use Tax Monthly Return, in which the excluded transaction is reported. In addition, you must maintain documentation that shows the total sales of tangible personal property under each qualified contract.

Every merchant that accepts a Certificate for Purchases Covered by a Qualified Contract, must send a copy of all the certificates received during the previous month to the Secretary of the Treasury, no later than the twentieth (20th) of each month. You must also send a copy of the qualified contract to the Secretary of the Treasury, no later than the twentieth (20th) of the calendar month following the month in which the first purchase covered by the qualified contract takes place. For these purposes, the merchant seller will use the following address:

Department of the Treasury
Sales and Use Tax Bureau
Qualified Contracts
P. O. Box 9024140
San Juan, PR 00902-4140

For your convenience, a space is provided in the upper right corner of this form so that the merchant seller can identify the invoice, receipt or transaction number related to the transaction for which this certificate is issued

Schedule AS 2920.1

This schedule must only be completed by merchants that acquire tangible personal property covered by a qualified contract. Merchants must update this schedule and include it in each transaction.

This schedule should not be completed by individuals who acquire tangible personal property covered by a lay away plan.

Additional Information

Sales of property acquired under a qualified contract which are not supported by a valid Certificate for Purchases Covered by a Qualified Contract will be subject to the sales and use tax.

For additional information regarding this certificate, please contact the Department of the Treasury or visit any of the Taxpayer's Service Centers.